



Independent agency for  
accreditation rating

Approved by the  
Order of the Director of NPI  
«Independent Agency for  
Accreditation and Rating »  
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## **REGULATION ON POST-ACCREDITATION MONITORING OF THE EDUCATIONAL INSTITUTIONS AND EDUCATIONAL PROGRAMS**

### **General Provisions**

1. This Regulation defines the procedures and rules to conduct post-accreditation monitoring of educational organizations and / or programs in the framework of the action plan to implement the recommendations of the External Expert Commission (hereinafter - EEC) of the Independent Agency for Accreditation and Rating (hereinafter - the Agency).

2. Post-accreditation monitoring is carried out to monitor that the recommendations, prescribed by External Expert Committee are implemented by the accredited institution of education and / or an accredited educational program in accordance with the criteria of post-accreditation monitoring.

3. The organization of education bears all costs associated with a visit of the Agency within the framework of the post-accreditation monitoring, as far as other conditions were not agreed on between the organization of education and the Agency.

### **The procedure to submit an interim report on the post-accreditation monitoring**

4. Within 7 calendar days after the meeting of the Accreditation Council, the Agency shall send an official letter to the organization of education, informing about the decision regarding organization of education and / or educational programs (accredited for a period of 1, 3, 5 years; not accredited).

5. In the case of a positive accreditation decision, the organization of education shall send the Action Plan to the Agency within a period not more than 60 calendar

days after receipt of the letter of notification on how to improve and enhance the quality in accordance with EEC recommendations according to form (Appendix 1). The Action Plan shall be approved by the first head of the education organization and sealed.

6. The Agency shall consider the received Plan within 30 calendar days and, if necessary, shall inform the accredited institution of education about the need for changes and / or additions.

7. The Agency shall have the right, if necessary, to involve experts, including members of the EEC, for peer review of the Plan.

8. The EEC reports on accredited organization of education and / or educational programs and results of the rating researches within 3 (three) months are transferred to the head of post-accreditation monitoring for further work.

9. Accredited organization of education and / or educational programs should provide interim reports to the Agency in accordance with the Action Plan to implement the EEC recommendations. Interim reports are to be sent 2 months prior to the proposed date of post-accreditation monitoring.

10. The post-accreditation monitoring is carried out in the case of accreditation for a period of 3 (three) years and 5 (five) years in accordance with the table.

	<b>Accreditation period</b>	
	<b>3 years</b>	<b>5 years</b>
Submitting an interim report and conducting a site-visit	Once a year and a half	Once every two years

11. Interim Report contains information on the activities of the accredited educational institution and / or educational program in order to implement the EEC recommendations for the entire period from the receipt of the certificate of accreditation. In addition, the interim report shall include information about all the changes in the organization of education in accordance with the standards and criteria for accreditation. In the event of changes to the report corporate documents governing their implementation shall also be submitted (orders, regulations, instructions, etc.).

12. In the case of not submitting the report, the Agency has the right to decide on suspension or cancel of action of the certificate of accreditation.

**The procedure to control the implementation of the EEC recommendations within the post-accreditation monitoring**

13. The Agency shall consider the interim reports with supporting documentation from organization of education to prove the implementation of EEC recommendations.

14. After studying and analyzing presented by the organization of education materials on the post-accreditation monitoring, the Agency shall inform the organization of education and decide on the visit of the accredited institution of education and / or educational program by the experts for the verification procedures in place (on the timing and the composition of the experts).

15. Visit of experts shall be appointed in the following cases:

- If accredited for 3 years the visit is to be made within 1.5 years before the expiry of the certificate.

- If accredited for a period of 5 years, the visit of experts on post-accreditation monitoring is held once every two years.

16. The Expert Group is formed by the Director of the Agency, together with the Chairman of the Expert Council. The expert group consists of experts and employee of the Agency in the amount of not less than two (2) people. At this, it is obligatory to have at least one expert from the EEC members who participated in the accreditation of the organization of education / educational programs.

17. The duration of visit to the educational organization within the post-accreditation monitoring by the Agency experts to verify the implementation of the EEC recommendations is no more than 2 (two) calendar days.

18. The post-accreditation monitoring is carried out in accordance with its criteria.

19. At the end of the visit within 7 calendar days experts shall prepare a report on the results of visits to the accredited institution of education and / or educational programs within post-accreditation monitoring (adequacy, relevance, results).

### **Post-accreditation monitoring criteria**

20. Criteria of post-accreditation monitoring are defined according to standards of institutional and specialized accreditation and related to the identification of:

- no discrepancies / differences between the measures and actions taken by the organization of education and the EEC recommendations;
- positive changes in the content of education, forms and methods of teaching and assessment, as well as the education records of academic mobility of students;
- improvement of the education quality.

## **Decision-making on the results of the post-accreditation monitoring**

21. The presented interim reports and a report of the Expert Group of the Agency on the post-accreditation monitoring forwarded to the Accreditation Council to consider the implementation of the EEC recommendations.

22. In case of failure to implement EEC recommendations, the Agency has the right to make the following decisions:

- Publish the relevant information on the site;
- Suspend the accreditation organization of education and / or educational program for a specified period.
- Withdraw the accreditation of educational organizations and / or education program by eliminating from the Agency list of accredited educational organizations and programs, also informing the Accreditation Council of the Ministry of Education and Science of Kazakhstan, in order to exclude from the National Registry 2 and / or 3.

23. In the case of temporary suspension of the accreditation the organization of education should deal with the deficiencies within a specified period, after which the certificate is renewed. In case of a repeated failure, accreditation certificate is withdrawn.

24. The decision of the Accreditation Council and the report of the Expert Group shall be communicated to the organization of education within 7 calendar days.

*Appendix 1*

**Action plan (of the educational programs) of educational organization to implement the recommendations by the External Expert Committee of the Independent Agency for Accreditation and Rating**

No.	EEC recommendation	Activities to implement the recommendations	Timeframe	Responsible for implementation

Independent Agency